



Sutton Green Primary School

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www.suttongreen.org

Headteacher: Mr D Armer

'Together Helping Every CHILD'

2018

Photo/Video Consent Form

Before we take a photograph, we need written consent in order to comply with the Data Protection Act 1998. Please answer the following questions, then sign and date and return the form to school.

If the form is not signed, we cannot, and will not use the photograph.
We will not use the image(s) for any other purpose

Name of child.....

Class.....

From time to time we invite the local press in to celebrate the work of the children in school. We may also make visual recordings of the children during the school day, or on educational visits.

Can we use the child's image in printed promotional material? Yes / No Please circle one answer

Can we use the child's image on our website? Yes / No Please circle one answer

Signature of authorising adult.....

Name of authorising adult (block capitals please)

Date.....

We will NOT accept unsigned forms, or forms signed by children

Please complete this section and return to school signed and dated

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Conditions of use

1. This form is valid from the date of signing, until your child leaves Sutton Green Primary School. Your consent will automatically expire after this time.
2. We will not re-use any images after this time is completed.
3. We will not use the personal details or full names (which means first name **and** surname) of any person in an image, or on our website, video, or in printed publications without express written consent. However, we will not include the full name of a model used in promotional literature.
4. We will not include personal email, postal addresses, or telephone/fax numbers on photograph's videos, our website or other printed publications.
5. We may use group or class images with very general labels, such as "a science lesson" or "making Christmas decorations".
6. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.